



Tuition Rate Agreement (4 Pages)

On this day, \_\_\_\_\_, I shall enroll my child(ren) \_\_\_\_\_ in the preschool / extended day services of PCFLC. My child(ren)'s start date shall be \_\_\_\_\_, at which time the following schedule will be effective:

Monday

Tuesday

Wednesday

Thursday

Friday

Parents' Initials:

Director's Initials:

The above rates are effective so long as the current schedule is maintained. Should regular attendance decline over the long term, rates may have to be adjusted. Parents' Initials: \_\_\_\_\_

Tuition is billed via an online resource called Intuit Payment Solutions. There is no fee to use this service. You may choose to be billed weekly or monthly. If weekly, you will receive an invoice every Tuesday with net 7 day terms for the week. If monthly, you will receive a monthly statement in Week 3 of each month preceding the month for which you are being billed. Monthly payments are expected by the 1<sup>st</sup> of the new month. You may pay by debit card, credit card or by entering your banking routing number / account number. Email you'd like us to use: \_\_\_\_\_ Parents' Initials: \_\_\_\_\_

If you wish to pay with a paper check, we ask that it be on a monthly basis. Payment must be received by the 1<sup>st</sup> of the month for which the payment is due. Parents' Initials: \_\_\_\_\_

One Floating Month of Permissible Tuition Non-Payment Per Year for Full-time, 12-Month Enrollment: For every six months of regular full-time attendance, PCFLC allows two weeks of permissible non-payment of tuition at the parents' choosing. These days are perfect for your family vacation, extended holidays, doctor/dentist visits, or unfortunate prolonged illness. They can be taken singly, or in a two-week increment. We do ask, however, that you extend to us the courtesy of letting us know with as much advance notice as possible of your child's anticipated absence. This gives us a chance to offer your child's "spot" temporarily to another child. A whole month of permitted non-payment may accrue following twelve months of attendance. Parents' Initials: \_\_\_\_\_

In the event that your child misses a day of his/her part-time schedule, the hours may be shifted to another day where space is available. Parents' Initials: \_\_\_\_\_

In the event that a permanent change to your child(ren)'s schedule is needed, please give us at least 2 weeks advance notice to accommodate you. A new "Tuition Rate Signature Page" will be drafted to accommodate the change. Parents' Initials: \_\_\_\_\_

Full-time tuition rate includes all snacks, meals and diapering supplies unless otherwise indicated. Parents are asked to supply the following, which PCFLC does NOT provide:

1. Slippers or “indoor shoes” with a rubber or leather sole
2. Blankie and travel-size pillow for napping/resting
3. Two changes of clothes, or more if child is potty-training
4. Items that are season- or event-specific include:

Sun block (optional)

Chap Stick (optional)

Swimsuit/Towel

Flip-Flops

Rain Boots

Rain Poncho

Snow Pants/Suit

Snow Boots

Hat/Scarf/Gloves/Mittens, etc.

Additional modifications/accommodations to these terms:

I, Lori Musa, Director of PCFLC, hereby offer the aforementioned terms, drafted in this four page document, to the \_\_\_\_\_ Family for the duration of their child(ren)'s attendance at PCFLC for the years 2012/2013 with continued attendance. In the event that a child "quits" and is then re-admitted, a new contract will be drafted.

Director's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I, \_\_\_\_\_, accept the terms of this contract and elect to enroll my child(ren) in the early childhood program at PCFLC.

Parent'(s) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

